

DPW Commissioners
October 5, 2016
Community Room, Police Station

Commissioner Sena arrived 7:15pm.

Approval of Minutes: Commissioner Gardner moved to accept the September 14, 2016 DPW minutes, seconded by Commissioner Reed, Vote: 2-0.

Public Comment Period:

T. Arsenian, 95 Granite Street, spoke on Flat Ledge, Z. Seppala, Granite Street, spoke on a bike trail they're putting in on the South End.

7:10 Complete Streets Presentation

Steve Winslow, Gloucester's Community Development Department, spoke about the Mass. Emotion Cape Ann grant from DPH, working to get people on Cape Ann to be more active and eat better food. Complete Streets Program, Safe and Accessible Streets. There are supplemental Chapter 90 funds for Complete Streets. There are 3 steps to take to get these dollars: Tier 1: Mass DOT free training, a kind of Complete Streets 101, it's free, adopted policy by town, Tier 2: request funds for a Complete Streets Plan, Tier 3, apply for funds for construction up to \$400,000/year for each community. The Rockport Board of Health was approached first; Rights of Way have been involved as well. S. Winslow will copy us on Gloucester's policy and letters as an example of what is needed.

7:30 Ongoing Business:

Parker Street Retaining Wall: J. Parisi said it's a sloped sidewalk going up Parker Street. The base would be a level base across and built up until you reach above the sidewalk elevation, then a saw tooth wall to continue up the grade. We would have to keep the wall on Mr. Sears' property. We can't build his wall on town property, it should be rebuilt in the spot that it is in; we shouldn't reduce the size of the sidewalk. It is the plan that the DPW would take on the project. We would need to go to the Finance Committee for a transfer of maybe \$20,000. Mr. Sears said he would prefer a fence over the wall instead of a wall going all the way up.

Transfer Station Operations:

- Review of Transfer Station Regulations:
 - Hours of Operation: add the seasonal opening on Sunday, middle of May through early November, the message on the answering machine could provide specifics.
 - Transfer Station Stickers: the location on windshield blocks visibility. The sticker needs to be visible by Transfer Station employees. It should be required that prior years' stickers are removed. The question of a temporary permit for a day (\$10) and \$30 for a month was reviewed. An increase in the work hours of booth workers, from June to Labor Day was discussed. It was discussed that after Labor Day we should have a booth worker on

weekends on Saturday; it's the busiest day of the week. All trash must be in bags. Town waste should be in bags as well (trash barrels around town).

- Solid Waste Disposal: change to "most plastic" or say "plastic – note exceptions"... Commissioner Gardner questioned if we should separate bulk from bags and have separate dumpsters. That way we could guarantee that the bulk have coupons. This is part of the larger redesign. If the address isn't on the sticker, houses can share stickers. In places where multiple tenants are renting a summer rental, one sticker for the address is probably purchased (laminated). Whether the sticker match the license plate was discussed. PAYT would take care of the issue of policing this. Chairman Reed said he wants to know the cost of curbside pickup.

It was recommended that the regulations be reviewed outside of a meeting and come back with recommended changes to the Commissioners. Commissioner Gardner won't be the representative from the Commissioners because he already supports PAYT and visited the other communities transfer stations.

DPW Facility Project Next Steps: There was a meeting of the Selection Committee to review the ranking sheets. The Committee had Weston & Sampson as the highest ranked vendor. Both vendors were qualified. Interviews will be conducted on 10/25/16, then a discussion after. Capital project will be submitted for design for the new facility, Article 6. The DPW will discuss this on 11/30.

Selectmen Workshop Meeting Dates: Tuesday 10/25 is the first available date. Agenda items are: plowing private roads, Long Beach infrastructure, the Building Study.

Ongoing Capital Projects

Paving Management Planning & Project Implementation: crack seal, \$55,620, from upper Main St., High Street to Broadway, Mt. Pleasant, Main St., Granite St, South St., Thatcher Road, starting 10/12/16. Downtown coordination for parking must be worked out with police, late night or early AM hours.

Flat Ledge Pump Improvements: submitted application to DEP for improvements, they came back with their letter of deficiencies. We need to address the deficiencies; Dewberry Engineers is working on it. They will stamp the drawings, and they have to comment on the appropriateness of the system we are proposing. It is being questioned if the pump would hit the bottom of the quarry eventually. The DEP has 30 days to review our submittal. The Cape Pond water quality has improved greatly. We are still pumping Bed Rock Well, 10/1 back on Cape Pond. We are not taking 100% from Carlson's; we are taking 50%/50% from each source at this point. The algae problem is reportedly wide spread this year.

Back Beach Revetment Repair Project: this is wrapping up, just poured the concrete sidewalk the other day. Ground down the asphalt roadway, that will be paved on Saturday. The price is approximately \$459,000; it should be substantially complete by next Tuesday.

Commissioner Gardner moved to adjourn, seconded by Commissioner Sena, Vote: 3-0.

Next meeting: Wed., 10/19/16 at 7pm, Community Room at the Police Station